AOS 107 : Microsoft Access Databases

Credits 5
Quarter Offered Spring
Develop beginning through intermediate relational database management skills in Microsoft Access and associated technologies. Create tables, relationships, forms, and reports. Interactive training and skill-based assessments are completed in a virtual environment; projects are based on real-world business situations. Integration with cloud computing. Touch keyboarding skills is recommended. This class may include students from multiple sections.

Course Outcomes
Apply critical thinking skills to complete real-world projects.
Combine technical skills to complete independent core concept reviews.
Demonstrate an understanding of relational databases.
Create and modify tables.
Create relationships between tables.
Build queries, forms, and reports.
Analyze and filter data.
Use graphical tools and elements.