

# ENGL& 235 : Technical Writing

**Credits** 5

**Quarter Offered** Winter

Develop professional skills in research, design, and communication of technical information. Emphasis on audience analysis, clear and effective writing style, and use of visual elements. Composition of documents in a variety of professional formats such as memos, proposals, progress reports, completion reports, lab reports, and instruction manuals. This class may include students from multiple sections. (Formerly ENGL 150, Elective)

**Prerequisites**

[ENGL& 101](#) or instructor permission

**Course Outcomes**

- Use accepted professional formats and conventions to write documents.
- Produce a research project appropriate to the student's major and/or career interests.
- Design a research strategy to solve a specific problem.
- Propose a clearly reasoned, convincingly supported solution to a specific problem.
- Conduct primary and secondary research, assessing effectiveness and validity of information sources.
- Paraphrase, summarize, and quote information from sources, using correct citations.
- Design visually effective documents and presentations.
- Revise and edit documents with peer exchange to improve clarity, economy, and rhetorical effectiveness.