

ENGL& 235 : Technical Writing

Credits 5

Quarter Offered Winter

Develop professional skills in research, design, and communication of technical information. Emphasis on audience analysis, clear and effective writing style, and use of visual elements. Composition of documents in a variety of professional formats such as memos, proposals, progress reports, completion reports, lab reports, and instruction manuals. This class may include students from multiple sections. (Formerly ENGL 150, Elective)

Prerequisites

[ENGL& 101](#) or instructor permission

Course Outcomes

- Use accepted professional formats and conventions to write documents.
- Produce a research project appropriate to the student's major and/or career interests.
- Design a research strategy to solve a specific problem.
- Propose a clearly reasoned, convincingly supported solution to a specific problem.
- Conduct primary and secondary research, assessing effectiveness and validity of information sources.
- Paraphrase, summarize, and quote information from sources, using correct citations.
- Design visually effective documents and presentations.
- Revise and edit documents with peer exchange to improve clarity, economy, and rhetorical effectiveness.