



Degree Guide:

# Business Foundations Certificate

**Program**

[Business](#)

**Degree Type**

Professional Technical Certificate

Program Code: ATBBFC45

<b>Catalog #</b>	<b>Course Title</b>	<b>Credits</b>
ACCT& 201	Principles of Accounting I	5
ACCT& 202	Principles of Accounting II	5
ACCT 101	Introduction to Accounting and Finance	5
ACCT 215	Quickbooks	5
AMATH 121	Applied Math for Professional & Tech Programs I	5
BUS& 101	Introduction to Business	5
BUS& 201	Business Law	5
BUS 205	Principles of Management	5
BUS 210	Business Plan Intensive	5
BUS 247	Payroll and Business Taxes	5
BUS 282	Principles of Marketing	5
ENGL& 101	English Composition I	5
HUMDV 114	Resume Writing	1-2
<b>Total Credits</b>		<b>62</b>